

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**YEAR 2010 PAY PERIODS & PAY DATES**  
**SATURDAY THROUGH FRIDAY WORKWEEK**

Pay Periods		Time Sheets Due	PAYDAY	Optional Deductions	Holidays
B 01	Dec-19 --- Jan-01	Jan-04	<b>Jan-13</b>	1st half / Jan	Christmas Day - Dec 25 (Fri)/New Years Day - Jan 1 (Fri)
B 02	Jan-02 --- Jan-15	Jan-19	<b>Jan-27</b>	2nd half / Jan	
B 03	Jan-16 --- Jan-29	Feb-01	<b>Feb-10</b>	1st half / Feb	Martin Luther King Jr Day - Jan 18 (Mon)
B 04	Jan-30 --- Feb-12	Feb-16	<b>Feb-24</b>	2nd half / Feb	
B 05	Feb-13 --- Feb-26	Mar-01	<b>Mar-10</b>	1st half / Mar	Presidents' Day - Feb 15 (Mon)
B 06	Feb-27 --- Mar-12	Mar-15	<b>Mar-24</b>	2nd half / Mar	
B 07	Mar-13 --- Mar-26	Mar-29	<b>Apr-07</b>	1st half / Apr	
B 08	Mar-27 --- Apr-09	Apr-12	<b>Apr-21</b>	2nd half / Apr	
B 09	Apr-10 --- Apr-23	Apr-26	<b>May-05</b>	1st half / May	
B 10	Apr-24 --- May-07	May-10	<b>May-19</b>	2nd half / May	Arbor Day - Apr 30 (Fri)
B 11	May-08 --- May-21	May-24	<b>Jun-02</b>	1st half / June	
B 12	May-22 --- Jun-04	Jun-07	<b>Jun-16</b>	2nd half / June	Memorial Day - May 31 (Mon)
B 13	Jun-05 --- Jun-18	Jun-21	<b>Jun-30</b>	<b>No Optional Deductions</b>	<b>No Optional Deductions Payday</b>
B 14	Jun-19 --- Jul-02	Jul-06	<b>Jul-14</b>	1st half / July	
B 15	Jul-03 --- Jul-16	Jul-19	<b>Jul-28</b>	2nd half / July	Independence Day - July 5 (Mon)
B 16	Jul-17 --- Jul-30	Aug-02	<b>Aug-11</b>	1st half / Aug	
B 17	Jul-31 --- Aug-13	Aug-16	<b>Aug-25</b>	2nd half / Aug	
B 18	Aug-14 --- Aug-27	Aug-30	<b>Sep-08</b>	1st half / Sept	
B 19	Aug-28 --- Sep-10	Sep-13	<b>Sep-22</b>	2nd half / Sept	Labor Day - Sept 6 (Mon)
B 20	Sep-11 --- Sep-24	Sep-27	<b>Oct-06</b>	1st half / Oct	
B 21	Sep-25 --- Oct-08	Oct-12	<b>Oct-20</b>	2nd half / Oct	
B 22	Oct-09 --- Oct-22	Oct-25	<b>Nov-03</b>	1st half / Nov	Columbus Day - Oct 11 (Mon)
B 23	Oct-23 --- Nov-05	Nov-08	<b>Nov-17</b>	2nd half / Nov	
B 24	Nov-06 --- Nov-19	Nov-22	<b>Dec-01</b>	1st half / Dec	Veterans' Day - Nov 11 (Thur)
B 25	Nov-20 --- Dec-03	Dec-06	<b>Dec-15</b>	2nd half / Dec	Thanksgiving Day - Nov 25 (Thurs) Day after Thanksgiving - Nov 26 (Fri)
B 26	Dec-04 --- Dec-17	Dec-20	<b>Dec-29</b>	<b>No Optional Deductions</b>	<b>No Optional Deductions Payday</b>

**\*Please note**, for overtime purposes, employees must report work hours beginning Saturday at 12:00 a.m. and ending Fridays at 11:59 p.m. However, our pay cycle is actually Monday through Sunday with pay dates every other Wednesday.